

QUALITY CONTROL CHECKLIST

- COLOR: Do the colors match the colors requested in the order? Do they match the sample? Is the color consistent in all products? Do the dyes crack, rub off or fade?
- MATERIALS: Are the quality of the materials *identical* to the sample? Is the quality consistent in all the products produced for the purchase order?
- ODORS: Does your product smell of stain, paint, fumigants, textile ink, soil, repellents, mold or cigarette smoke? Chances are your buyers will notice these orders and complain. Be sure to air products adequately before packing for shipment.
- SIZE AND DIMENSIONS: Are the products the same size as the original sample or order request? Are the dimensions accurately duplicated in production? Is the weight of the finished product the same as the original sample?
- FINISHES: Have the requested finishes been added, such as linings, closures, hooks, stands, etc.? Are they *exactly* like those on the counter sample and purchase order?
- CONSTRUCTION: Are you using trained, skilled artisans and appropriate tools and technology to deliver a quality product?
- STORAGE: Is the climate in the storage area controlled? Is there mold? Insects? Is the moisture level adequate?
- PACKING: Is the quality of the label, tags, and poly bag as requested?
- RUSH ORDERS: If you are working against a deadline, has the rush compromised the quality of the quality of the product?
- PACKING: Are the packing materials in good condition? Are the boxes strong enough to withstand rough handling? Are the contents safe from the effects of water?